

PARENT GOVERNOR NOTICE OF ELECTION

PG1a

DATE: 24th April 2019

Dear Parent or Guardian

ELECTION OF PARENT GOVERNOR

The constitution of the Governing Body provides for parents to be members of the Governing Body and there is currently a vacancy for **ONE** Parent Governor at Harbour View Federation (Twin Sails Infant School & Nursery and Hamworthy Park Junior School). Therefore, you are invited to put forward your name to serve as Parent Governor of this school. The position of Parent Governor has always been an important one, and especially as the result of recent legislation, it has become vital to the effective running of the school, and is a means of giving worthwhile service to your community.

There are a number of circumstances that disqualify an individual from serving as a school governor. In order to ensure eligibility, if you decided to stand for election, you will be asked to complete a PG1b declaration form, and declare any convictions or bind-overs that you may have incurred; including any that be regarded as 'spent' under the Rehabilitation of Offenders Act 1974. If you would like more information about this before applying, please contact me on the details below to request a copy. You may also need to successfully complete a Disclosure & Barring Service (DBS) check.

If you would like to put your name forward, please complete and return the form below to the school by 12 noon on Wednesday 8th May 2019. You may also like to write a brief statement (**no more than 200 words**) about yourself (NOT an 'election address') and return it with the form, or email to info@yourclerk.org.uk. Should an election be necessary, we shall arrange for your statement to be circulated to all parents, along with those from other candidates, with the ballot papers. I look forward to hearing from you soon. Many thanks

Yours sincerely



Sarah Broadfoot
Clerk to the Governors (Your Clerk)
info@yourclerk.org.uk
07969 925993

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OFFER TO SERVE

PG1a

HARBOUR VIEW FEDERATION

I wish to serve as a Parent Governor, and to be a candidate, if an election is necessary. I confirm that I am eligible to serve as a school Governor, and I will complete and return the Declaration Form (PG1b) to the school. I understand that, if I fail to complete the form prior to the closing date for receipt of applications, I cannot be considered for election. I understand that in the event of a ballot, my address details will be published to parents on the PG2 Ballot paper.

Forename(s): _____ Surname: _____

Address: _____

Postcode: _____

Telephone: _____ Email: _____

Name(s) of child(ren): _____

I wish to enclose a brief statement (no more than 200 words) about myself for circulation to voters (tick if appropriate)
Please email a copy to info@yourclerk.org.uk

Signed: _____ Date: _____

Your Clerk